NSQF Course Content for the Session 2023-24 and HSLC Examination, 2024
Subject/Sector : IT-ITeS, NSQF (E), Subject Code : 50
Class X
Job Role : Domestic Data Entry Operator

Parts	Units	Contents	Max. Marks for Theory and Practical 100		
			Half-Yearly	Annual	Total
Part A		**Employability Skills**			
	1	Communications Skills	02	02	
	2	Self-management Skills		01	
	3	Basic ICT Skills	05	05	10
	4	Entrepreneurial Skills	03	01	
	5	Green Skill		01	
Part B		**Vocational Skills**			
	1	Digital Documentations (Advanced)	10	10	
	2	Electronic Spreadsheet (Advanced)	20	10	30
	3	Database Management System		05	
	4	Maintain Health, Safety and Secure Working Environment		05	
Part C		**Practical Work**			
	1	Practical Examination	15	15	
	2	Written Test	10	10	35
	3	Viva Voce	10	10	
Part D		**Project Work/ Field Visit**			
	1	Practical File/ Student Portfolio	10	10	15
	2	Viva Voce	05	05	
Part E		**Continuous and Comprehensive Evaluation (CCE)**	10	10	10
		Total	100	100	
		Grand Total			100